



Carbon Reduction Plan (CRP)

Publication Date: February 2026

Reporting Period: 2025

Baseline Year: 2025

1. Commitment to Achieving Net Zero

ODCGIS is committed to achieving **Net Zero carbon emissions by 2035**.

As an office-based Geographic Information Systems (GIS) services provider, ODCGIS recognises its responsibility to minimise environmental impacts arising from energy consumption, digital infrastructure, transport, and supply chain activities. We are committed to continuous improvement, transparency, and responsible environmental management.

2. Baseline Emissions Footprint

Baseline Year: 2025

The baseline emissions have been calculated using UK Government GHG Conversion Factors and industry-standard estimation methodologies where direct data was unavailable.

Emissions Summary

Emissions Source	Scope	tCO ₂ e
Office Electricity	Scope 2	2.60
Electric Vehicle Charging	Scope 2	0.35
Business Travel	Scope 3	0.10
Employee Commuting	Scope 3	2.90
Cloud & IT Services	Scope 3	2.20
IT Equipment	Scope 3	0.48

Emissions Source	Scope	tCO ₂ e
Waste	Scope 3	0.10
Total		8.73

Total Baseline Emissions: 8.73 tCO₂e

Average per Employee: 1.24 tCO₂e

3. Current Emissions Reporting

Reporting Year: 2025

As 2025 is the baseline year, current emissions reflect baseline figures.

Category	Emissions (tCO ₂ e)
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Total Emissions 8.73

Performance against baseline will be reviewed annually.

4. Carbon Reduction Targets

ODCGIS has adopted the following targets:

Target	Date
Reduce emissions by 25%	2028
Reduce emissions by 50%	2031
Achieve Net Zero	2035

Targets will be reviewed annually to ensure alignment with best practice and operational developments.

5. Carbon Reduction Initiatives

ODCGIS has implemented and plans to implement the following measures:

5.1 Energy Management

- Use of renewable electricity suppliers
- LED lighting throughout offices
- Energy-efficient office equipment
- Smart heating and cooling controls

- “Switch-off” policies for equipment
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5.2 Digital Infrastructure & IT

- Use of cloud providers with renewable-powered data centres
 - Optimisation of GIS processing workflows
 - Regular server and storage audits
 - Extended lifecycle of IT equipment
 - Procurement of energy-efficient hardware
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5.3 Transport & Travel

- Operation of electric company vehicles
 - Promotion of remote and hybrid working
 - Priority use of virtual meetings
 - Incentives for public transport and cycling
 - Reduction of non-essential travel
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5.4 Employee Engagement

- Environmental awareness training
 - Green office initiatives
 - Sustainable commuting programmes
 - Internal sustainability communications
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5.5 Waste & Procurement

- Paperless-first approach
 - Recycling programmes
 - Responsible electronic waste disposal
 - Sustainable office supply procurement
 - Reduction of single-use plastics
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5.6 Supply Chain Management

- Supplier sustainability assessments
- Preference for local and low-carbon suppliers
- Environmental criteria in procurement processes
- Engagement with cloud and IT providers on emissions reporting

6. Offsetting and Residual Emissions

Where emissions cannot be eliminated through operational improvements, ODCGIS will invest in verified carbon offset schemes to address residual emissions.

Offsetting will only be used after all reasonable reduction measures have been implemented and will prioritise accredited UK and international projects.

7. Governance and Responsibility

Management Structure

Role	Responsibility
Managing Director	Strategic oversight
Director of Operations	CRP implementation
Admin Manager	Energy and waste
Production Manager	Digital efficiency
All Employees	Daily sustainability practices

A Sustainability Steering Group meets quarterly to review performance.

8. Monitoring and Reporting

ODCGIS will:

- Measure emissions annually
- Maintain auditable records
- Review reduction performance
- Update the Carbon Reduction Plan as required
- Publish progress where appropriate

Carbon reporting follows GHG Protocol principles and UK Government guidance.

9. Continuous Improvement

ODCGIS is committed to:

- Adopting emerging low-carbon technologies
 - Improving data quality
 - Enhancing supplier engagement
 - Investing in sustainability innovation
 - Aligning with evolving environmental standards
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10. Declaration and Sign-Off

This Carbon Reduction Plan has been approved by senior management.

Signed:



Name:

Craig Godwin

Position:

Managing Director

Date:

12/02/2026